

Meeting Agenda



Date: Tuesday, September 14, 2021

Time: 6:00 PM

Location: Theatre Classroom

Attendees:

Michael McIntyre (MM)

Stacey Gross (SG)

Sarah Lindahl (SL)

Sam Bridger (SB)

Vickie Rundbaken (VR)

Jennifer Burkingstock (JB)

Stephani Moseley (SM)

Bethany Tuffy (BT)

AnneMarie Bridger (AMB)

AGENDA

III. Approval of July 27 Meeting Minutes

Motion to approve by Sam Bridger (SB), second by Stephani Moseley (SM)

IV. President's Report – Michael

Team Building day was a success. August parent meeting was well-attended. Thespian Induction went smoothly. This is an event orchestrated by the kids, but the parent support is helpful. It is a great opportunity to talk to other parents about upcoming work days.

Upcoming Events -

September 25th is a busy day!

Middle School Team Building - see IX(1) for more discussion

Work Day, 10-2 - see IX(2) for more discussion

One-Act Rehearsal

MC Got Talent- see IX(4) for more discussion

V. Treasurers' Report – Stephani and Sam

A. Cash Position

Approximately \$28,000 in the bank

Collected almost half of booster dues

Balance includes fundraiser income, but no expenses

All colors of mums are not sold;

MM is waiting to confirm if we are committed to the unsold flowers

B. Upcoming budget items

MM asked SL expenses for one-act/comp show; SL said \$200-\$300 for logo thus far

VI. Director's Report – Sarah

A. Show updates

Charlotte's Web, October 15 (Fr), 16 (Sa)

-kids audience, encore performance in Jan for children

-18 in cast, 38 involved w tech, etc

-\$25 fee, food provided for cast at Competition 10/23 at P'tree Ridge, 5 schools

-one-act doesn't typically make money, but some cost can be re-couped in January encore, January 28th

- Will likely perform show at Thescon, expenses for transporting set

- Set will be similar to Anne of GG, barn fair, K Lindahl has costumes

- One-act Rehearsal 14th- food provided, show 15th and 16th; food provided Wed; green room food on Th; call time 5:30 on Sat, so no food provided on Sat

Straight Acting Fall Play, Nov 5,6

State Competition Nov 20 at Buford High School

B. Thespian Board Meeting recap (Sept. 16) - no discussion

VII. Old Business

A. Senior Scholarship disbursement taken care of?

Scholarship received by student; thank you note received by Board

B. The August Parents Meeting was successful. Feedback or comments?

1. Parent Interest Spreadsheet (Sam)

Per SB, only 11 parent signed up, mostly to bring food

C. Team-building Day was successful. Feedback or comments?

1. Need contact info for consultants:

ACTION: LT send to MM

D. The Thespian Induction went smoothly! Feedback or comments?

E. Spring Fundraising: Bethany is researching to present in October.

F. Short Throw Projector (Michael report back)

MM read email received from J Lane, encouraged all Fine Arts boosters to get together, create a plan; SL is going to look into Growth and Replacement

G. Google Drive: log-in / important dates / vendor sheet / events journal

MM emailed link out to the Board; Events Journal is a detailed account of each event so future Board members have a reference

VIII. New Business

A. Middle School Team-Building Day: Sept. 25. Needs? Action Items?

SL has had 2 tech workshops, meeting with Officers on Wed, 9/15, will see how many MS students are signed up

2 hours, have water; per SL don't need anything else

ACTION: SB email A Hatcher to work out details

B. Parent Work-day: Sept. 25 (Sarah)

10-2, Board please come for at least one hour

Discussed having workdays every Saturday starting 9/25 because of the upcoming busy show schedule.

C. Flower Distribution Day logistics: Wednesday, September 29, 2:45-5:30

Flowers delivered between 11:30-12pm. Students help offload and sort

D. Proposal: Grant Discounted Fees for board members. **(Vote)**

1. 20% discount of the \$250 booster dues for Adv. Acting and Musical Theatre classes

2. Pay 50% of Thescon fees

Discussion Thescon registration, chaperones needed, if you drive UHaul, no fee for chaperone; SL said in '23 price will go up to \$130

3. Should we limit # of chaperones needed?

MM suggested 4-6 chaperones

MOTION: 20% off class dues for Adv Action and Musical Theater kids of Board members; Payment of half of Thescon fees for Board member chaperone

By SB, second by JB; passed unanimously

E. Proposal: Establishment of Hardship Scholarship fund for students. **(Vote)**

1. Set aside \$1,000 amount in annual budget, to be reviewed annually.
2. Set \$500 cap amount for disbursement per student per year in program.
3. Not to cover Thescon fees unless the student is a senior.
4. Annual cap of \$1000 for disbursements.

MOTION: Set aside \$1000/year, no carryover; reviewed annually; Set \$500max per student/year in program, not to cover ThesCon fees unless a senior

By SM, second by SB; passed unanimously

F. Opportunity for Understudies (Train your replacement)

1. Program design and ordering
MM
2. T-shirt design and ordering (Annmarie!!)
AMB from LT
3. Webmaster (website and Facebook page)
SB if we can't find someone else

IX. Calendar (Double-check with Sarah for this year's important dates)

A. Upcoming:

1. September 25: Team-building with OMS (10a-12p)
2. September 25: Parent Work Day (10a-2p)
3. September 25: Competition Rehearsal (12p-5p)
4. September 25: Mill Creek's Got Talent (7 pm)

Discussion on posters - no posters

SM pick up flowers from COSTCO, Concessions open

ACTION: SM send email parents for candy donations

5:30-6pm arrival for set-up, VR, JB will assist

5. October 1: Theatre Tailgate

ACTION: SM send email to parents to bring snacks thru kids

6. October 15-16: Competition Play performance (7 pm)

7. October 23: Region Competition–Peachtree Ridge HS (9:00 AM.....until)

5 shows

1st show at 9am, arrive at 7am

B. Any new dates for the calendar? Work day for October? (10/2 for comp;

10/16 and 10/30 for straight acting play)

10/16 - set for straight acting play

10/30 - winter show prep start (set for Christmas Carol will be less like Addams Family; have to be able to move set out for Chorus Concert)

11/13 - winter show prep

October 29 Tailgate/Halloween Party- cake for competition celebration,

kids bring in snacks

C. Next board meeting dates (Wednesday, September 29 to prep for competition play 6:00PM)

9/29 - after flower pick-up, 2:45-5:30 then meeting at 6pm

D. Adjournment

SB, second by JB