

MCEA Board Meeting Minutes
July 27, 2021
6:00pm
MC Theater Classroom

ATTENDEES

Sarah Lindahl (SL), Stephani Moseley (SM), Jennifer Burkingstock (JB), Laura Thetford (LT),
Michael McIntyre (MM), Annmarie Bridger(AB), Sam Bridger(SB), Stacey Gross(SG), Bethany
Tuffy(BT)

AGENDA

III. Approval of June 15, 2021 Minutes

Motion to approve by Sam Bridger (SB), second by Laura Thetford (LT)

IV. President's Report - Michael McIntyre (MM)

Welcomed everyone for attending the meeting. He said he is encouraged by the new Board Members in attendance and there is great value in getting involved at the freshman level and watching the kids grow over the years.

V. Treasurer's Report - Stephani Moseley (SM)

A. Cash Position

Did a good job last year with not spending money and collecting dues (90% collected)
\$23K carryover. Goal is \$12K-\$15K
\$3100 misc income from Addams Family refund, thanks to Ken Lindahl

B. Budget overview

Took an average of '18-'19, '19-'20, '20-21

Broke even in every show in '21!

One Act rarely makes \$\$ due to the nature of the show, going to state, Thescon

Discussed possibility of Thescon increasing from \$230-\$250 for '21

Discussed possible candle fundraiser(SL)

ACTION: MM add this fundraiser to list for future consideration

Booster dues (\$250) includes: banquet ticket, show shirt

There was a discussion to add tech week meals. It was decided to include tech week meals,

average of 9 per student (4 shows, approx 4 meals = 16 meals, but not every student in every show, so approx 8 meals/student;

NOT including Tech Class because there are no dues; Tech class will have to pay for meals (approx 3-4 students);

First year class dues reinstated \$100- includes make-up and show shirt; does NOT include tech week meals.

ACTION: *SM Communicate and collect \$100 due for First Year class*

For students who are NOT in Musical Theater class but participating in Musical, \$100 dues, does not include Tech Week meals

Senior Scholarship Update- Sadie McIntyre is reaching out to recipient

VI. Director's Report - Sarah Lindahl

A. Curtains are on order, new mid curtain

B. Thespian Board Meeting Update - middle school outreach, setting up a meeting with Hatcher at OMS for Thursday, will attend Open House on Monday; hope to host team building days with middle schoolers per Hatcher's approval

Old Business

A. Open House Planning - Thursday, July 29, 1pm-4pm (9th) 5pm-8pm (10-12)

Student Officers (6) and SL will be present and man the stations in the Theater Classroom

ACTION: *SL will have 4 computers*

Station 1: Charms/Dues (giveaway former show shirts for those who pay dues)

ACTION: *SM will man Charms table, 1pm-end*

Station 2: Merchandise sales; t-shirts need to be inventoried

ACTION: *SM will bring Square and cash box; inventory t-shirts*

Station 3: Remind/Schedule

ACTION: *MM will get document of dates from Sadie to post*

Board Members are welcome to attend; SB said he can attend 3:30pm-end

B. Parents Meeting - August 17, 6pm Board arrival/7pm parents

Location: Chorus Room

ACTION: SL confirm room availability with Archer

Forms - Fees and Deadlines - SM

Dates document from Sadie - MM

Slide Presentation - MM

ACTION: *MM send out presentation for Committee review*

C. Team Building Day - DATE CHANGE: August 14th, 10am-12pm

Location: potentially OMS

ACTION: MM will ask Kenny Wells if available

Discussion on consultant options

ACTION: LT is going to ask consultant #3 to honor \$250 plus free ad in show program

Food/Beverage - pizza/water; did not discuss procurement of pizza

ACTION: *SM bring water jugs (if allowed)*

D. Fall Fundraiser - Discussion on mums

2018 - 275 sold

2019 - 575 sold, Arbor Terrace bought 300 Sept 18 orders due, 10/2 flowers delivered

2020 - 265 sold

2020 - price \$9, students received \$2/mum;

Discussion about increasing price to \$10, approved

ACTION: *Increase price to \$10, students receive \$3/mum*

ACTION: *MM awaiting info from mums supplier; confirm price, colors*

E. Charms, Google Drive, website

ACTION: *MM send links and passwords to Board members*

F. Additional Discussions not on the agenda

Discussion held on Thespian Induction

Currently 12 inducted, maybe up to 25 with additional seniors

SL agreed that Seniors who have not teched a show but want to go to Thescon, can be inducted and attend ceremony in good faith that they will tech a show

ACTION: SM ask Tiff if she'll make 25 cupcakes for a free ad, up to \$50 payment

Chorus WDW Trip

SL mentioned that Archer invited Theater to join the Chorus trip to WDW in March.

Discussion was had; decision was made to pass on this opportunity

New Business

A. Short Throw Projector

Dance Dept is on board; Chorus does not have funds, Growth and Replacement fund was mentioned as a possibility for funding

B. 2nd Sem. Parent Meeting - January, 11 2022 tentatively selected.

Calendar Dates (shows are in bold)

- July 29: MCHS Open House
- August 14: Team-building (time and location TBD)
- August 17: Parent Meeting at 7PM (we'll meet beforehand at 6 PM)
- August 24: Thespian induction
- **September 17: Mill Creek's Got Talent**
- September 25: Team-building with the middle school (tentative)
- **September 30 & October 2: Competition Full Length show**
 - October 1: Homecoming
- **October 23rd: Regional One Act Play Competition (Peachtree Ridge, tentatively) • November 5-6: Straight Plays**
- November 20: State One Act Play Competition (if we win Regional)
- **December 2-4: Winter musical (Show TBD (possible Sunday matinee on Dec. 5th at 2 PM) • Feb 3-5: THESCON (Columbus, GA)**
- **March 10-12 & 17-19: Spring Musical**
- **April 14-15: Spring Play**
- **April 29 and or May 13: Senior Showcase/9th grade show**

- May 20: Theatre Banquet at Bear's Best