

Meeting Minutes

Date: Tuesday, October 26, 2021

Time: 6:00 PM

Location: Theatre Classroom

Attendees:

Michael McIntyre (MM) Stacey Gross (SG) Annmarie Bridger (AB) Jennifer Burkinstock (JB)
Sarah Lindahl (SL) Stephani Moseley (SM) Sam Bridger (SB)
Vickie Rundbaken (VR) Laura Thetford (LT) Bethany Tuffy (BT)

I. Call to order by Michael McIntyre

III. Approval of Sept. 29 Meeting Minutes

Motion to approve and accepted

IV. President's Report – Michael

Michael yielded to Bethany to report on Spring Fundraising opportunities she has been researching – 4 options:

- 1. Spring Flowers – End of Feb and deliver mid/late April, Profits vary*
- 2. Cookie Man – Everything \$10 in two brochures, 50% profit*
- 3. Candy Boxes- \$500 min. and low profit (20%-50%), have gift cards*
- 4. Charleston Wrap – min \$40 per catalog, 2-week sales*

Tabled discussion on Spring Fundraisers until after we see how well the Poinsettia Fundraiser sales do.

MM will be sending out a Poinsettia Fundraiser letter to parents tonight

Next MM updated on Shadow Box for outside of Theatre Doors for Posters of upcoming performances – Mr. Lane has not yet responded. Update at next meeting.

V. Treasurers' Report – Stephani

A. Cash Position – SM Looking good for this time of year. 63% of dues collected and mainly Intro class not paying.

Still to pay: One Act Our Place Royalties, U-Haul, Food – we should break even.

B. Fall Fundraisers - \$800 profit from MC Got Talent, \$1,000 Fall Fundraiser and \$13,000 to kids accounts

C. Upcoming budget items –

- Curtain -Need to replace white curtain (dance dept) that we ripped in Spring,
- Headsets -MM we need this ASAP, costs range from \$2,000 - \$3,000
- Sarah to make a wish list and find prices for board's next meeting

VI. Director's Report – Sarah

A. Show updates

1. Outsiders Nov. 4,5,6 at 7pm
2. Christmas Carol Dec. 2,3, 4, at 7pm and Sat Matinee at 2:30pm

Board discussed and voted on Digital Programs for Fall and Printed Programs for Spring

VII. Old Business - Michael

A. Shout out to Mr. and Mrs. Lindahl for their help; Troy Gross and all the parents who came to work days. We received Runner-up at Region and Best Set as well as 4 in All-Star Cast. Performance set for January -Date TBD

VIII. New Business

A. Thescon Update – SM we need to pay hotel, buses and pizza

B. The Outsiders: Nov. 4-6, 2021

- a. Monday rehearsal until 8pm -**food delivered by 2:30, from Zaxby's -Annmarie**
- b. Tuesday rehearsal until 6:30pm due to band concert- NO food, **SL put chips out and waters**

- c. Wednesday rehearsal until 8pm -food delivered by 2:30, from Chic fil a - Stephani Pick up at 2:15pm
- d. Thursday Show Night; Green Room (parent donations); kids stay after school - 50 kids – Laura handling food, Stephanie buying flowers Board arrives at 6:00pm – Steph and Sam handling Ludus, All others handle concessions and flower sales
- e. Friday Show Night; Green Room (parent donations); kids stay after school - 50 kids – Laura handling food with Vickie, Stephanie buying flowers, Board arrives at 6:00pm – Sam on Ludus
- f. Saturday Show Night; No Green Room, 4:30pm call time; NO FOOD but snacks and water

****ACTION ITEM – INVENTORY CONCESSIONS FROM MCGT**

- g. Posters printed and need to be laminated Wednesday in Media Center – Thespians to put up. Save 2 0 3 for Osborne MS and JMS

C. A Christmas Carol: plans and preparations

- 1. Start Marketing now! SL said to market as a “musical”. LT to contact Arbor Terrace and Deaton Creek Activities Director. MM said to say mask required, drop off at front door. Need flyers to promote.
- 2. Students return on Monday, Nov. 29 from break
- 3. Thursday, Dec. 2 -First performance
- 4. Friday 7:00 show
- 5. Saturday Matinee 2:30 show (SAT that morning)
- 6. Saturday 7:00 show

IX. Calendar

A. Upcoming Dates:

- 1. October 29: Theatre Tailgate with Chorus – Game night and Halloween party until 5:00pm, Snack and Candy, Pizza with Chorus (JB)
- 2. November 4, 5, 6: *Outsiders* performances
- 3. December 2, 3, and 4: *A Christmas Carol* performance nights (7PM)
Matinee on Saturday, Dec. 4 @ 2:30
- 4. January 11: Second semester Parent meeting

B. Upcoming Workdays:

- 1. October 30 (9am-2pm)

2. November 6 and 13

Next board meeting dates: **November 16, 6pm**

D. Adjournment – SB motioned to adjourn